

The following documents will be needed to open your Religious Organization's Accounts at the Financial Institution of your choice:

1. Constitution
2. Assumed Name Certification
3. Meeting Minutes
4. Letter Authorizing Accounts

Make sure you also bring:

1. Authorized Individual-Two forms of ID are required
  - a. Government issued ID or MATD/Tribal ID
  - b. State ID or Driver's License
  - c. Alien Card(Green Card)
  - d. Alien ID w/Passport or Matriculate Consular Card
2. Secondary ID Examples: Credit/Debit Cards with embossed name,Employer ID,Utility Bill, etc.
3. Tax Identification Number-
  - a. An Employer Identification Number (EIN) is required
  - b. Religious Organization Constitution
  - c. IRS Confirmation of EIN Issuance
  - d. Assumed Name Certificate/Trade Name Certificate /Fictitious Business Name Certificate,or DBA
4. Meeting Minutes:

Meeting minutes must include:

  - religious organization name,
  - purpose,
  - date established,
  - officer names
  - Must be signed by at least one officer, including their title.
5. Religious Organization Letter Authorizing Account Opening w/the following required information included:
  - Business Address
  - Phone Number
  - Locations
  - Nature of Business
  - Annual Contributions
  - Number of Members
  - Types of Transactions

RELIGIOUS CONSTITUTION  
FOR  
"YOUR CHURCH"

As of August 16, 2021, this Constitution of the "YOUR CHURCH" has been adopted for use of the members and community at large by the undersigned Members of leadership.

"YOUR CHURCH" is formed as a Free Temple under Sec 508(c)(1)(A) totally Exempted from all taxes.

"YOUR CHURCH" is in alignment with the 1st Amendment of the Constitution of the 'United' States of America which states, in part: 'Congress shall make no law respecting an establishment of religion or prohibiting the free exercise thereof'.

As a Free Temple, "YOUR CHURCH" has the right to operate autonomously concerning all entitlements and endeavors.

"YOUR CHURCH" has been authorized to commission/ordain Ministers, Conventions of Temples and Integrated Auxiliaries which are also in alignment with the 1st Amendment of the Constitution.

All Convention of Temples and Integrated Auxiliaries are Exempt from Taxation.

"YOUR CHURCH" can ordain, license, commission, appoint, induct, install, invest or assign Ministers to duties within the organization.

"YOUR CHURCH" is authorized to accept members into the ministry, continuously, as well as accept donations, tithings, and gifts as any member feels called and inspired to offer.

Signed,

Senior Minister  
Associate Minister  
Church Member

## ASSUMED NAME CERTIFICATION

This is to verify and certify the Assumed Name of “YOUR CHURCH” is a member of the Templis Aquária, PMA and has completed training in Ministry under our authority and tutelage to open their own ministry, in their complete separate and unique ministry: “YOUR CHURCH”.

“YOUR CHURCH” is a 508(c)(1)(A) Temple, established in alignment with the 1st amendment of the Constitution; which states; 'Congress shall make no law respecting an establishment of religion or prohibiting the free exercise thereof'.

Therefore “YOUR CHURCH” or their Integrated Auxiliaries are legally not required to submit to conventional or commercial law within the federal, state and city governments.

“YOUR CHURCH” is located at:

Address:

Phone:

Email:

For any additional information contact the Templis Aquária, PMA at [templekeeper@templisaquaria.com](mailto:templekeeper@templisaquaria.com)

or by mail to:

Minister Marie  
100 Avenida Borinquen #6713  
Aguadilla, Puerto Rico 00603

**“YOUR CHURCH”**

Meeting Minutes

Date:

Time:

**“YOUR CHURCH”** is a Free Temple under:Section 508(c)(1)(A), totally Tax Exempt from all taxation. It operates autonomously concerning all entitlements and endeavors. Authorized to Ordain and Commission Ministers, Conventions of Temples and Integrated Auxiliaries that are also Exempt from Taxation.

The Temple is also authorized to Ordain, License, Commission, Appoint, Induct, Install or Assign Ministers to duties within **“YOUR CHURCH”**.

The date of establishment of **“YOUR CHURCH”** is **Date**.

The following officers of record:

Senior Minister (President)

Associate Minister (Vice President)

Secretary

Authorization is given to **Person who will handle finances NAME**, the Assistant Secretary to sign on and administer all business for the **“YOUR CHURCH”**

Signature of all three above listed officers (from your trust)

**“YOUR CHURCH”**

Address

Phone

To Whom It May Concern,

This is to verify that Minister **Your Name**, the **Your title** is the authorized signer on the account to be opened for the **“YOUR CHURCH”**.

The address of **“YOUR CHURCH”** is **Your address**.

The nature of **“YOUR CHURCH”** is to engage others in a spiritual manner to evolve in their beliefs so that it will enhance their lives and living.

The annual contributions may exceed \$175,000.00 yearly.

The present membership is in excess of # members.

The type of transactions that will be initiated through these accounts will be Checking, Savings and Investments.

Respectfully,

All members of your church leadership.

